



**Sigma Chi Fraternity's**  
**Alumni Chapter**  
**Model Bylaws**

## PREAMBLE

Believing that where there is law there is liberty, we the members of the \_\_\_\_\_ Alumni Chapter of the Sigma Chi Fraternity do hereby establish and solemnly promise to obey these bylaws to supplement and support the Ritual, Constitution, Statutes and Executive Committee Regulations of the Sigma Chi Fraternity for the government of our chapter.

## ARTICLE I NAME AND PURPOSE

### Section 1 Name

The name of this organization shall be the \_\_\_\_\_ Alumni Chapter of the Sigma Chi Fraternity.

### Section 2 Purpose

The purpose of this alumni chapter shall be:

1. To cultivate and maintain the high ideals of friendship, justice and learning.
2. To maintain and promote true friendship amongst the brothers of Sigma Chi.
3. To further the interests of Sigma Chi in the community and the individual lives of brothers.
4. To assist undergraduate brothers and chapters.

## ARTICLE II MEMBERSHIP

### Section 1 Membership

Any member of the Sigma Chi Fraternity in good standing, and who is no longer enrolled as an undergraduate is eligible for membership in this organization upon payment of dues thereof and by abiding by all other local requirements.

### Section 2 Dues

The dues for the members of this alumni chapter shall be \$ \_\_\_\_\_ per year. Should any member fail to pay his dues, he will forfeit his voting rights and may be dropped from the membership roles of this organization.

### Section 3 Fiscal Year

The fiscal year of this alumni chapter shall commence on \_\_\_\_\_.

## ARTICLE III MEETINGS & ELECTIONS

### Section I Regular Meetings

Regular meetings of this alumni chapter will occur \_\_\_\_\_ at the \_\_\_\_\_ located at \_\_\_\_\_.

## **Section 2 Special Meetings**

Special meetings of this alumni chapter may be called at any time by:

1. The president
2. Vote of the executive committee
3. By the Secretary upon the written request of any ten members in good standing.

## **Section 3 Elections**

- A. Elections shall be held annually at the \_\_\_\_\_ meeting.
- B. In the case of there being more than one nominee for any office the ballot shall be in writing.

## **Section 4 Quorum**

Quorum shall consist of at least 50 percent of the active chapter membership and is required for all voting and elections.

## **Section 5 Voting**

- A. All alumni chapter members shall have a vote except as hereinafter provided.
- B. Voting shall be by acclamation and a majority vote of the active alumni chapter members present shall decide all questions unless otherwise provided by these bylaws. Any member may demand a secret ballot. The president shall vote only to break a tie.
- C. There shall be no voting by proxy.
- D. Any member of the alumni chapter whose dues payments are not current will automatically lose his right to vote.
- E. Any decision of a committee may be overruled by a majority vote of the active chapter.

# **ARTICLE IV OFFICERS**

## **Section I Chapter Officers**

The offices of this alumni chapter shall be:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Chapter Editor
6. Undergraduate Liaison

## **Section 2 President**

The president shall oversee all chapter operations and programs.

## **Section 3 Vice President**

- A. The vice president shall serve as chairman of the executive committee and perform duties as directed by the president.
- B. The vice president shall perform the duties of the president in his absence.

## **Section 4 Secretary**

- A. The secretary shall maintain accurate records of the chapter's current members.
- B. The secretary shall direct the Membership and Recruitment Committee in recruiting new members.

### **Section 5 Treasurer**

The treasurer is responsible for the collection of dues and allocation of alumni chapter funds.

### **Section 6 Chapter Editor**

The chapter editor is responsible for the distribution of alumni chapter communications including the chapter newsletter, 'thank you' notes and invitations.

### **Section 7 Undergraduate Liaison**

A. The undergraduate liaison shall maintain communication with undergraduate chapters in the area. An ideal member would be the chapter's advisor, grand praetor, or university official.

B. The undergraduate liaison shall direct the Undergraduate Relations Committee in organizing and providing assistance and programs with the undergraduate chapters.

### **Section 8 Appointed Officers**

The executive committee shall appoint other such officers as they deem necessary, subject to the approval of the chapter.

### **Section 9 Term of Office**

A. The term of office for officers, both appointed and elected, shall be for one year beginning the first regular meeting of \_\_\_\_\_ following their election and appointment.

### **Section 10 Impeachment**

A. Any officer of this alumni chapter may be impeached for non-exemplary conduct or conduct unbecoming of a Sigma Chi.

B. A two-thirds vote of the alumni chapter shall impeach any officer, provided charges have been openly preferred against the officer by a member of the chapter one week prior to the meeting at which the impeachment vote is to be taken. Upon an officer's impeachment, his office shall be declared vacant.

### **Section 11 Vacancies**

All vacancies in the executive committee or any office in the alumni chapter, from any cause, other than the expiration of the term of office, shall be filled by a majority vote of the remaining members of the committee, and the one so elected shall hold office for the unexpired term of the member of the committee or officer whom he succeeds.

## **ARTICLE V COMMITTEES**

### **Section I Committees**

There shall be the following standing committees:

1. Executive Committee
2. Membership and Recruitment Committee
3. Social Committee
4. Undergraduate Relations Committee

### **Section 2 The Executive Committee**

A. The executive committee shall be composed of the president, vice president, treasurer, secretary, and chapter editor. The vice president shall act as chairman.

B. The executive committee shall meet at least \_\_\_\_\_ for the purpose of assisting in the planning and fulfillment of a well-rounded active alumni chapter program. In addition, the executive committee shall ensure that all of the officers and committees have set proper goals for their term of office; shall establish long-range goals; and shall conduct an adequate and regular evaluation of all chapter operations and programs.

### **Section 3      Membership and Recruitment Committee**

A. The secretary shall serve as chairman of the membership and recruitment committee and the president shall appoint two additional members.

B. This committee shall secure the names, postal addresses, e-mail addresses, and phone numbers of all members of the alumni chapter.

C. This committee will endeavor to encourage active participation of all Sigma Chi alumni members living in the immediate area.

D. This committee will actively recruit brothers who are new to the area to join the alumni chapter.

### **Section 4      Social Committee**

A. The chairman of the social committee shall be appointed by the president with an additional two members who will oversee the planning and execution of all social events hosted by the alumni chapter.

B. The committee shall plan events that are of interest to the members of the chapter and will help promote responsible brotherhood and friendship.

### **Section 5      Undergraduate Relations Committee**

A. The Undergraduate Liaison shall serve as chairman and the president will appoint two additional members to oversee effective relations with all local undergraduate chapters.

B. The committee should plan to assist nearby undergraduate chapters with recruitment, initiation, the development of career skills, and honoring and preparing graduating seniors for alumni status.

### **Section 6      Special Committees**

The president is empowered to appoint other committees as he may see fit.

## **ARTICLE VI      AMENDMENTS**

### **Section I      Amendments**

A. To amend these bylaws, a proposal must be presented to the executive committee in writing, after which the proposal shall be presented at the next regular alumni chapter meeting.

B. A two-thirds affirmative vote of the alumni chapter present shall constitute approval of said amendment, provided quorum is met in the chapter meeting as prescribed in these bylaws. The amendment shall go into effect immediately, unless otherwise stated in the amendment if it is approved.